

# Annual General Meeting

## How do I participate?

Air Liquide strives every year to make sure its Annual General Meeting is a special event, a unique venue for interaction and information about the Group. Air Liquide places great importance on shareholder participation and voting regardless of the number of shares held.

## Different types of Annual General Meetings

**An Ordinary Annual General Meeting** is held once a year within six months of the end of the fiscal year. Its purpose is to inform shareholders of the Group's activity and results, approve the financial statements, approve the dividend amount, appoint or reappoint members of the Board of Directors and the Statutory Auditors and, lastly, authorize any of the Company's day-to-day management operations. Resolutions presented at an Ordinary Annual General Meeting are adopted by a simple majority of shareholders present or represented. **An Extraordinary Annual General Meeting** is convened when the Company wishes to submit

for shareholder approval a change in the articles of association or a transaction affecting the capital (increase, decrease, merger, etc.). The resolutions can only be adopted by a majority of two-thirds of the capital present or represented. The Group generally convenes a **Combined Annual General Meeting** (an Ordinary and an Extraordinary Annual General Meeting convened on the same date by a single notice). Whether the quorum and majority conditions of the Ordinary Annual General Meeting or Extraordinary Annual General Meeting apply depends on the resolution.

## Voting conditions

**Voting enables you to play a part in decisions that are important to the Group. There are three ways to cast your vote.**

### Before the Annual General Meeting

#### 1 Online

The vote by Internet is a simple and secure solution for registered and bearer shareholders in France and overseas alike. You can:

- access online all the documentation relating to your vote (Invitation to the Annual General Meeting, Reference Document, etc.);
- vote on the resolutions;
- appoint the Chairman or a third party as your proxy;
- apply for an admission card to the Annual General Meeting.

**Holders of registered shares:** access online voting through your personal online account which you can find at [airliquide.com](http://airliquide.com) / Shareholders section, using your usual login details.

**Holders of bearer shares:** log on to your financial institution's website. You will be given the option of voting if your financial institution has signed up for the electronic voting system. Once you have voted, you can print out a statement proving that your vote has been registered.

#### 2 By mail

By completing and sending in your voting form received along with the invitation to the Annual General Meeting.

### At the Annual General Meeting

#### 3 Vote during the meeting

Using your electronic voting device provided on arrival.



## FOCUS ON

### VOTING ONLINE AND ATTENDING

You have the option to vote online, before the Annual General Meeting, and to attend the Annual General Meeting in person. To do this, request **a voucher** for admission directly on the online voting site. All shareholders in attendance at the Annual General Meeting receive **an attendance fee**.



## PLUS

What if you cannot attend the Annual General Meeting? Make sure you are represented by choosing the proxy of your choice. Plan ahead: no proxies or power of attorneys can be accepted on the day of the meeting.



## GOOD TO KNOW

The event is broadcast live on [airliquide.com](http://airliquide.com), in both French and English, then made available as a webcast. Following every Annual General Meeting, Benoît Potier travels to two cities in France to present the Group's results and outlook. In 2018, he will be meeting shareholders in Reims (on May 22) and Cannes (on May 31).